



STREET TRADING ACT (NI) 2001

FORM OF APPLICATION FOR THE GRANT/RENEWAL OF A LICENCE TO TRADE AS A STATIONARY/MOBILE TRADER

Before completing this form please read the explanatory notes which explain the different types of trading and the current fees.

Please complete the application form in **BLOCK LETTERS** using **BLACK INK**

APPLICANT:	
Mr/Mrs/Miss	D.O.B.
FULL NAME:	
HOME ADDRESS:	
.....	
.....	
POSTCODE:	TEL NO:
BUSINESS ADDRESS (if different from above)	
.....	
.....	
.....	
POSTCODE:	TEL NO:

Please tick (✓) the appropriate box to indicate the type of trading to which this application refers. (Please refer to Note 4 & 5)

Application for the Grant/Renewal of a licence to trade as a **stationary trader**

Application for the Grant/Renewal of a licence to trade as a **mobile trader**

Where this application is for a licence to trade as a **stationary trader**, please state:

the street in which you wish to trade: *(Please refer to Note 7)*

.....

Where this application is for a licence to trade as a **mobile trader**, please state:

the area or areas of the Limavady Borough in which you wish to trade: *(Please refer to Note 8)*

.....

.....

.....

If you are not the owner of the stall or vehicle please give owner's name and address

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.....

Please state:

- The days on which and the times between which you intend to trade.

.....

.....

- Description of the articles, things or services in which you intend to trade.

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.....

- Description and maximum dimensions *(in metres)* of any receptacle intended to be used in connection with your trading including any stall or vehicle.

.....

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- Registration Number of any vehicle to be used in connection with your trading.

.....

- The arrangements you have made for the storage of articles or things to be sold or of any receptacle to be used in connection with your trading.

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.....

Please provide two full face passport size photographs of the applicant with this application.

The appropriate fee as set out in the accompanying notes must be paid in full together with this application.

In connection with this application for the grant/renewal of a stationary/mobile Street Trading Licence, if you provide information which you know to be false, you will be prosecuted for that offence. On conviction you will be liable to a maximum fine of £1000.

I certify that I have read and understand the above statement and that all of the above information contained in this application is correct to the best of my knowledge.

APPLICANT'S SIGNATURE:

DATE:

This application form, plus relevant fee and other enclosures, must be returned to the Environmental Health Manager, Limavady Borough Council, 7 Connell Street, Limavady, Co. Londonderry, BT49 0HA. *(Cheques should be made payable to Limavady Borough Council)*

FOR OFFICE USE

DATE APPLICATION RECEIVED:

DATE LICENCE GRANTED:

DATE LICENCE REFUSED:



EXPLANATORY NOTES

Note

1. The Street Trading Act (NI) 2001 came into force on 1st October 2001. It largely replaced the former legal controls over street trading that were contained in the Street Trading (Regulation) Act (NI) 1929.
2. The Act requires all traders to have a licence regardless of their method of trading. Therefore whether a trader operates from a stationary position, or from a mobile stall or vehicle or as a temporary trader, they will need to hold a licence.
3. A licence will be required to trade in the supply or offer of supply of a service as well as in the sale or supply of goods.
4. A **stationary trader** is regarded as a trader who trades on a regular basis (e.g. daily, or several times per week) from a **stationary position** in a street.
5. A **mobile trader** is regarded as a trader who trades from a moveable stall or vehicle, and who, during the course of that trading moves from place to place. A mobile trader who remains at the same location for longer than is reasonably necessary to deal with those customers frequenting their stall or vehicle will no longer be regarded as a mobile trader, and may be considered to be a stationary trader.
6. A **temporary trader** is regarded as a trader who trades at a one-off event, eg. festival, fair, etc. A temporary trading licence will be of short duration not exceeding 7 days. Not more than 5 temporary licences can be issued to one applicant in any period of 12 months. A separate form of application for a temporary licence is available from the District Council.
7. A licence to trade as a stationary trader can only be granted for a street or part of a street that has been designated for street trading by the District Council. The following streets have been designated by Limavady Borough Council for the purposes of trading as a stationary trader.
 - (a) the north side of Main Street, Limavady between No. 10 Main Street and No. 16 Main Street.
 - (b) the south side of Catherine Street, Limavady between No. 28 Catherine Street and No. 38 Catherine Street.
 - (c) the south side of Main Street, Dungiven opposite its junction with Garvagh Road between No. 127 Main Street and No. 135 Main Street.
8. When applying for a licence to trade as a mobile trader the applicant should be as specific as possible with regard to the areas and locations at which they intend to trade.
9. Where a licence is granted to trade as a stationary trader, the Council may attach conditions limiting the overall size of the trading pitch to be taken up under the licence.
10. A Street Traders Licence granted or renewed by Limavady Borough Council shall remain in force unless otherwise revoked or surrendered for a period of 1 year from the grant of the licence or in the case of a renewed licence for a period of 1 year from the date on which the licence became due for renewal.
11. Licence fees as determined by Limavady Borough Council on 19th December 2001 are as follows:

*Stationary Trading Annual Fee	£200.00
*Mobile Trading Annual Fee	£120.00
*Temporary Trading	£120.00 per licence
Variation Fee	£35.00
Concessionary Fee (for temporary licence for registered charitable organisations only)	£25.00

*Where the Council does not issue a licence to trade a refund of the licence fee less £55.00 will be made.